

Task 1 – Creating a Service Group

When you add a new service group, you are actually creating a **Service Group Profile** that tells Sign On what services should be included in the group.



Follow these steps to create a service group profile.

1. Select **List** from the command menu; then select **Service Groups**. The Service group list displays.
2. Select **Add**; the following **Service Group Profile** displays:

The screenshot shows a Windows-style dialog box titled "Service Group Profile". It has a blue title bar with a question mark icon and a close button (X). Below the title bar are three tabs: "General", "Service List", and "Settings". The "General" tab is selected. Inside the dialog, there are two text input fields: "Name:" and "Description:". Below these fields are three buttons: "Save", "Cancel", and "Help".

3. Enter the name **Common Services** in the Name field. You can name a service group anything you want.
4. Enter the **Common Services group for Native services** in the **Description** field. This field is optional.
5. Select the **Service List** tab; the following window displays.